

Government Liaison Responsibilities

Research publications such as Payroll Currently, PayState Update, IRS website, SSA website, BNA publications, and various newsletters from state websites, other chapter websites and accounting firms such as E & Y and Deloitte to find updates that would be of interest to the membership. The goal is to keep the membership updated on as many payroll related topics and changes as possible. It is recommended this position maintain a list of valuable resources to pass along to the next person who holds this office.

These items need to be typed up and posted on our [chapter website](#). Regular updates should be submitted throughout the month without having to be requested. At times this position will be asked to have something prepared for the luncheon related to recent updates. This position should also attempt to get information related to Canadian payroll and Expatriates since some of our members' process internationally. This position should also be in contact with National APA's government liaison office including Scott Messistrano and his team.

The Government Liaison will post updates regularly on the website and will be provided with a login and password along with instructions on how to do this.

In addition to this, this position should work on statewide committees, and assist in other areas where needed throughout the year. Attend the officer meetings and monthly meetings.